



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF MENTAL HEALTH**

**VACANCY ANNOUNCEMENT**

<b>ANNOUNCEMENT NO:</b> SEH-06-08	<b>POSITION:</b> Medical Officer (General Practice)
<b>POSITION SERIES:</b> 0602	<b>POSITION GRADE:</b> DS-03
<b>OPENING DATE:</b> 10/03/05	<b>CLOSING DATE:</b> Open Until Filled
<b>IF "OPEN UNTIL FILLED"</b> <b>FIRST SCREENING DATE:</b> 10/18/05 (And every two weeks thereafter)	<b>SALARY RANGE:</b> \$101,949 - \$125,029 per annum
<b>WORKSITE:</b> 2700 MLK Jr., Ave., S.E. Washington, D.C. 20032	<b>TOUR OF DUTY:</b> 8:30 a.m. - 5:00 p.m. Monday-Friday (May work evenings, weekends, & holidays)
<b>PROMOTION POTENTIAL:</b> None	<b>AREA OF CONSIDERATION:</b> Unlimited
<b>*NOTE:</b> Saint Elizabeths Hospital is soliciting employment applications to fill current and/or future vacancies in this occupational series. Employment Applications accepted will receive consideration as vacancies occur within the Hospital.	
<b>AGENCY:</b> DMH/St. Elizabeth Hospital	<b>NO. OF VACANCIES:</b> Several
<b>DURATION OF APPOINTMENT:</b> ( <input checked="" type="checkbox"/> ) Permanent ( <input type="checkbox"/> ) Term (13 months to 4 years) Not to Exceed _____. ( <input type="checkbox"/> ) Temporary (Up to 1 year), Not to Exceed _____ months.	
( <input checked="" type="checkbox"/> ) This position IS in the collective bargaining unit represented by <u>DC DOCTOR'S COUNCIL</u> and you may be required to pay an agency service fee through an automatic payroll deduction. ( <input type="checkbox"/> ) This position IS NOT in a collective bargaining unit.	
<b>"RESIDENCY PREFERENCE AMENDMENT ACT OF 1988":</b> An applicant for a position in the Career Service or for an attorney position (DS-905 series) in the Excepted Service who is a bona fide resident of the District of Columbia AT THE TIME OF APPLICATION, may claim a hiring preference over a non-resident applicant by completing the "Residency Preference for Employment" form, DC 2000RP, and submitting it with the employment application, DC 2000. To be granted preference, an applicant must: (1) be qualified for the position; and (2) submit a claim form at the time of application. Except for employees entitled by law to preference, preference will not be granted unless the claim is made at the time of application.	
<b>BRIEF DESCRIPTION OF DUTIES:</b> The incumbent of this position will assume the general physician's responsibilities needed by the clinical program to which assigned. Medical responsibilities include the action based upon current medical knowledge of the diagnosis, formulation, and treatment designed to preserve life and improve the health of consumers with medical illnesses. Is responsible for the full range of very difficult medical problems, often complicated by the consumer's psychiatric condition and the treatment of the psychiatric condition. Assumes a physician-consumer relationship with designated consumers. Evaluates and diagnosis consumers; develops, or directs the development of treatment plans.	
<b>QUALIFICATIONS REQUIREMENT:</b> Applicants must meet the following requirements:  <ol style="list-style-type: none"><li>1. Graduation with degree of Doctor of Medicine from the United States Medical School listed as approved by the Accreditation Council for Graduate Medical Education of the American Medical Association in the year of the applicant's graduation or an equivalent degree from a foreign medical school certified by the Educational Commission for Foreign Medical Graduates (ECFMG); and</li><li>2. A current permanent and full or unrestricted District of Columbia license to practice medicine; and</li><li>3. Completion of an approved residency program in internal medicine or family practice.</li></ol>	
<b>SELECTIVE PLACEMENT FACTOR(S):</b> None	

## SUBMISSION OF RANKING FACTORS

The following ranking factors will be used in the evaluation process. All applicants MUST respond to the ranking factors. Please describe specific incidents from your experience that show evidence of the level at which you meet the ranking factors that have been determined to be of importance for the position for which you are applying. You may refer to any experience, education, training, awards, outside activities, etc., that indicate the degree to which you possess the job-related knowledge, skills, and abilities described in the ranking factors. The information given in response to the ranking factors should be complete and accurate to the best of your knowledge. FAILURE TO RESPOND TO ALL RANKING FACTORS MAY ELIMINATE YOU FROM CONSIDERATION.

### RANKING FACTORS

1. Knowledge of a wide range of medical theories, practices, procedures, and techniques used in the diagnosis and treatment of consumers.
2. Ability to provide consultation to and coordinate medical treatment with multi-disciplinary groups and colleagues.
3. Ability to communicate and work with consumers whose problems are complicated by psychiatric disorders.
4. General knowledge of theories, procedures, and techniques used in the practice of psychiatry.
5. Ability to collect, analyze, and interpret significant data in order to develop and implement medical treatment plans and make medical decisions and appropriate referrals.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE WILL BE ALLOWED AS DEFINED BY OPM'S X-118 QUALIFICATIONS STANDARDS. HOWEVER, IN ORDER TO RECEIVE CREDIT YOU MUST SUBMIT OFFICIAL PROOF OF EDUCATIONAL ATTAINMENT WITH YOUR APPLICATION. TIME-IN-GRADE REQUIREMENTS ARE APPLICABLE. APPLICANTS CLAIMING VETERANS PREFERENCE MUST SUBMIT OFFICIAL PROOF WITH THE APPLICATION.

APPLICATIONS SUBMITTED FOR CONSIDERATION WILL NOT BE RETURNED TO THE APPLICANT, EXCEPT THAT APPLICATIONS RECEIVED OUTSIDE THE AREA OF CONSIDERATION OR AFTER THE CLOSING DATE WILL BE RETURNED WITHOUT ACTION.

**HOW TO APPLY:** ALL APPLICANTS, INCLUDING DEPARTMENTAL EMPLOYEES AND OTHER D.C. GOVERNMENT EMPLOYEES, MUST SUBMIT THE DISTRICT OF COLUMBIA GOVERNMENT EMPLOYMENT APPLICATION, DC 2000. SELECTION (S) FROM THIS VACANCY ANNOUNCEMENT PENDING CLEARANCE THROUGH PRIORITY PLACEMENT PROGRAMS. "A NON-COMPETITIVE SELECTION OF A CANDIDATE ON THE AGENCY'S REEMPLOYMENT PRIORITY LIST OR THE DISPLACED EMPLOYEE'S PRIORITY LIST WILL RESULT IN CANCELLATION OF THIS VACANCY ANNOUNCEMENT."

**WHERE TO APPLY:** DEPARTMENT OF MENTAL HEALTH  
DIVISION OF HUMAN RESOURCES  
64 NEW YORK AVENUE, NE, 5<sup>th</sup> Floor  
WASHINGTON, D.C. 20002  
ATTN: Sharon Lofton (202) 645-4545  
FACSIMILE: (202) 673-4386

IN ACCORDANCE WITH THE D. C. HUMAN RIGHTS ACT OF 1977, AS AMENDED, D. C. CODE SECTION 1-2501 et seq. ("THE ACT") THE DISTRICT OF COLUMBIA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, MARITAL STATUS, PERSONAL APPEARANCE, SEXUAL ORIENTATION, FAMILIAL STATUS, FAMILY RESPONSIBILITIES, MATRICULATION, POLITICAL AFFILIATION, DISABILITY, SOURCE OF INCOME, OR PLACE OF RESIDENCE OR BUSINESS. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. DISCRIMINATION IN VIOLATION OF THE ACT WILL NOT BE TOLERATED. VIOLATORS WILL BE SUBJECT TO DISCIPLINARY ACTION.

**SALARY REDUCTION OF REEMPLOYED ANNUITANTS:** An individual selected for employment in the District government on or after January 1, 1980, who is receiving an annuity under any District government civilian retirement system, shall have his or her pay reduced by the amount of annuity allocable to the period of employment.

**OFFICIAL JOB OFFERS ARE MADE ONLY BY THE DEPARTMENT OF MENTAL HEALTH, DIVISION OF HUMAN RESOURCES.**

### **DRUG-FREE WORKPLACE ACT OF 1988.**

"Pursuant to the requirements of the Drug-Free Workplace Act of 1988, the individual selected to fill this position will, as a condition of employment, be required to notify his or her immediate supervisor, in writing, no later than five days after conviction of or plea of guilty to a violation of any criminal drug statute occurring in the workplace."